Library File Management Settings

To review and edit library file management settings, you must be logged into Partek Flow as a user with administrator privileges. Click on the avatar in the top right corner and choose **Settings**. Then click **System preferences** on the left.

You can review the current library file directory location and privilege settings that determine whether non-administrative users can add or remove library files (Figure 1).
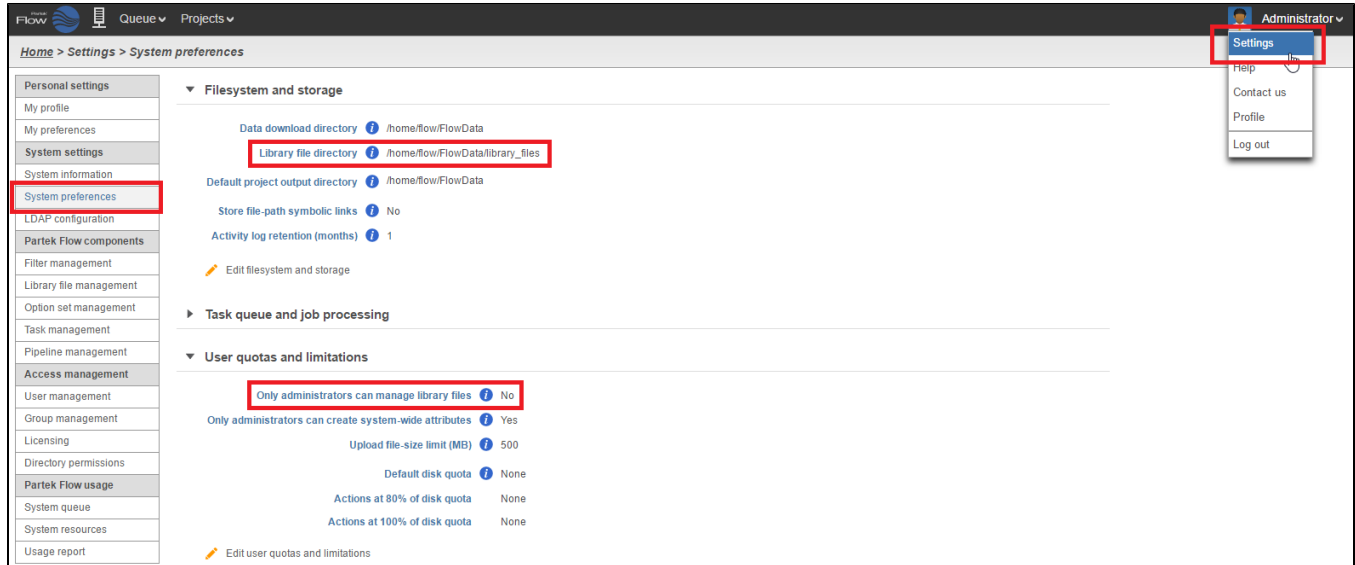

Figure 1. System preferences page showing library file directory location and privilege settings. Settings can be changed by clicking on Edit system preferen...

To change where the library files are stored, click 🖊 **Edit file system and storage** and click **Browse** to point to another directory (Figure 2).
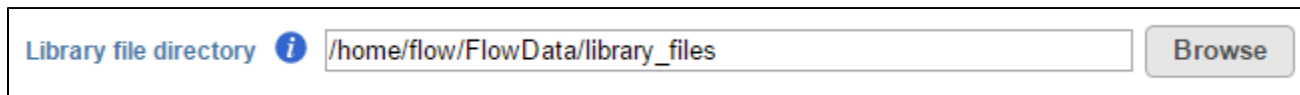

Figure 2. Changing where the library files are stored

If you only want administrative users to manage library files, click 🖊 **Edit user quotas and limitations** and select the checkbox shown in Figure 3. Non administrative users will still be able to view the library files. Unselecting the checkbox will allow any user to manage library files, but only administrative users can remove entire assemblies. The assemblies and library files created by non administrative users will be available for all Partek Flow users.

Figure 3. Change whether administrative or non administrative users can manage library files.

Additional Assistance

If you need additional assistance, please visit our support page to submit a help ticket or find phone numbers for regional support.

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