## **My Preferences**

The user's general preferences, email notification, projects, graphics preferences, library file and list sharing, and analysis tab options are listed on the My preferences page (Figure 1).

Flow 📚 👤 Queue 🗸	Projects 🗸 Help 🗸 🔶 Morgan Smith 🗸	
Home > Settings > My preferences		
∨ Personal	General preferences	
My profile	Locale English (United States)	
My preferences	Time zone Central Standard Time	
> System	Data table decimal precision 🕐 2	
> Components	Show SNOMED terms No	
> Access	Enable 'Delete temporary files' checkbutton No	
> Usage	Email notification	
,	Notify me by email when the following events occur:	
	When my tasks finish 🕘 No	
	When my tasks fail No	
	When I am added to a project No	
	Projects	
	Create project from data node sample limit 🕴 1000	
	Graphics preferences	
	Default scatter plot 3D	
	Split single cell by sample Yes	
	Genomic identifiers on plots Symbol	
	Default library file and list sharing	
	Share with 🕖 None	
	Share as 🕐 None	
	Notify users 🕖 No	
	Analysis tab options	
	Show node IDs No	
	Edit user preferences	

Figure 1. My preferences page with default settings

The default values can be changed through the Edit user preferences button at the bottom of the page (Figure 2).

Concernations			
General preferences			
Locale	English (United States)		
Time zone	America/Chicago 🗸		
Data table decimal precision	2		
Show SNOMED terms			
Enable 'Delete temporary files' checkbutton			
Email notification			
Notify me by email when the following events occur:			
When my tasks finish	0		
When my tasks fail			
When I am added to a project			
Projects			
Create project from data node sample limit	1,000		
Graphics preferences			
Default scatter plot	🔾 2D 🔘 3D		
Split single cell by sample			
Genomic identifiers on plots	Symbol 🗸		
Default library file and list sharing			
Share with	🚺 🔘 None i Groups i All		
Share as	🚺 None 🗸		
Notify users	0		
Analysis tab options			
Show node IDs			

Figure 2. Editing My preferences information (an example is shown)

Click Save at the bottom of the page to retain any changes made to My preferences.

## Additional Assistance

If you need additional assistance, please visit our support page to submit a help ticket or find phone numbers for regional support.

