## **My Profile**

Profile options are controlled via the Personal Settings section of the Settings page (Figure 1).

∨ Personal					
My profile					
My preferences					
> System					
> Components					
> Access					
> Usage					

Figure 7. Personal settings section of the Settings page

My profile contains basic user information. If no avatar picture is provided, a silhouette is displayed by default (Figure 2).

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<u>Home</u> > Settings > My profile			
✓ Personal		Display name Morgan Smith	
My profile		Username msmith1	
My preferences		Email support@partek.com	
> System		Pasword ······	
> Components		Disk usage 1.08 KB (0% of 1.00 TB quota)	
> Access			
	🖍 Change image	🗡 Edit details	
> Usage			

Figure 8. My profile page with basic user information

The display name, e-mail address and password can be changed by selecting the **Edit details** button and then providing new information (Figure 3). Note that you may not have permission to change some of these details if restricted by your IT administrator. Consult with your IT department regarding this configuration.

∨ Personal		Display name	Morgan Smith
My profile		Username	msmith1
My preferences		Email	support@partek.com
> System > Components		Current password	
> Access		New password	
> Usage		Confirm password	
		Disk usage	1.08 KB (0% of 1.00 TB quota)
	🖋 Change image	Save Cancel	

Figure 9. Editing user details

When changing a password (or creating a new one) the length of the password is evaluated and will be classified as either Too weak, Good, or Strong (Figure 4). Passwords that are deemed too weak will not be accepted.



Figure 10. Password is evaluated upon creation

To change your avatar, select the **Change image** button. You can select from one of the available avatars (Figure 5), or you can upload a custom avatar. Acceptable file formats are .png, .gif, .jpg., and .jpeg.

Select a user avatar	×
Upload a new avatar + Choose	
Save Cancel	

Figure 11. Change image dialog

For Partek<sup>®</sup> Flow<sup>®</sup> licenses that include the enterprise feature of User Disk Quotas, a disk usage row appears on the profile of each user (Figure 6).

FIX 📚 👤 Queue 🗸	Projects 🗸 Help 🗸	۵	🧑 Morgan Smith 🗸
<u>Home</u> > Settings > My profile			
✓ Personal My profile		Display name Morgan Smith Username msmith1 Email support@partek.com	
My preferences System Components		Password ••••••••• Disk usage 1.08 KB (0% of 1.00 TB quota)	
> Access > Usage	Change image	🖉 Edit details	

Figure 12. User Profile showing disk usage and quota

## Additional Assistance

If you need additional assistance, please visit our support page to submit a help ticket or find phone numbers for regional support.



Your Rating: ☆☆☆☆☆ Results: ★★★★ 35 rates